

Information for customers pursuant to article 13 of the Regulation (EU) 2016/679 and to the current laws

Pursuant to art. 13 of the Regulation (EU) 2016/679 (hereinafter also referred to as “Regulation”), as well as to the current laws **PROCOS S.p.A.**, in its capacity as Data Controller, hereby informs you that the personal data you provide shall be processed in a relevant and transparent manner, in compliance with the lawfulness and necessity principles, according to the applicable rules.

Processing Purposes and optional transfer of data

In this respect, please be informed that your personal data shall be processed for corporate purposes, either connected to or needed for running our Company business, namely:

- a) fulfilling contractual obligations and complying with any specific requests from you; the provision of data is optional, yet necessary in order to properly fulfil any contractual and pre-contractual obligations. Failure to provide data shall mean that the Data Controller will not be able to duly comply with its own contractual obligations;
- b) complying with tax, accounting, and administrative legal requirements; the provision of data is mandatory and necessary in order to properly fulfil legal requirements. Failure to provide data shall mean that the Data Controller will not be able to duly comply with legal requirements and, as a consequence, to fulfil any relevant agreement;
- c) fulfilling operational and managerial purposes internal to the Company and related to the provided service; the provision of data is optional, yet necessary in order to properly fulfil any above mentioned purposes. Failure to provide data shall mean that the Data Controller will not be able to duly comply with its own purposes;

Processing legal basis

The processing legal basis is the existing contractual relationship and the law.

Data Processing Modalities

Personal data shall be processed using electronic, IT or hard copy supports and taking

appropriate security measures aimed at ensuring the security and confidentiality of your personal data in observance of the provisions of any applicable laws.

Data retention

Pursuant to the proportionality and necessity principles, data shall be retained for the time necessary to fulfil the above mentioned purposes and, as a result, the service offered or the specific applicable legal requirements.

Data disclosure and dissemination

Personal data collected for the above mentioned purposes shall not be disseminated. However, data shall be disclosed by the Data Controller as set out below:

- to public and private entities that may access data by virtue of legal requirements, rules or EU regulations, within the limits set forth by such laws;
- to our consultants, within the limits necessary to perform their task;

Data may be disclosed to Authorized persons that are the Data Controller's employees.

Data Subject's rights

The people to whom personal data are entitled to obtain confirmation of the existence of such data, to know their content and source, to verify their accuracy and ask for data to be supplemented, updated or rectified at any time (articles 15 and 16 of the Regulation).

Furthermore, data subjects are entitled to obtain data erasure, restriction of processing, data portability as well as to lodge a complaint with the competent supervisory authority, and to object to their processing, for legitimate reasons (articles 17 and ff of the Regulation)

Such rights may be exercised by sending a written notice to: privacy@procos.it

Data Controller

The Controller of the processing activities is Procos S.p.A., headquartered at Via G. Matteotti 249 – 28062 Cameri (NO) Italy.

A list of External Processors can be found at the operational headquarter of the Controller end on the website www.procos.it/en/compliance/privacy.