# COC PTOCOS

#### INFORMATIVE FOR SUPPLIERS

# Information for suppliers, pursuant to article 13 of the Regulation (EU) 2016/679 and the current laws

Pursuant to article13 of the Regulation (EU) 2016/679 (hereinafter also referred to as "Regulation"), as well as the current laws, **PROCOS S.p.A.**, in its capacity as Data Controller of, hereby informs you that the personal data you provide shall be processed in a relevant and transparent manner, , according to the applicable rules.

# **Processing Purposes**

Your personal data shall be processed exclusively for fulfilling contractual obligations and complying with any specific requests from you, as well as complying with legal obligations, in particular concerning fiscal and financial matters.

<u>Processing legal basis</u> The processing legal basis is the existing contractual relationship and the law.

### **Data Processing Modalities**

Personal data will be processed using paper, IT or electronic means and with adequate security measures to guarantee the security and confidentiality of your personal data, in compliance with the provisions of current legislation.

#### **Data retention**

Pursuant to the proportionality and necessity principles, data shall be retained for the time necessary to fulfil the above mentioned purposes, and, as a result, the service offered or the specific applicable legal requirements.

# **Data provision obligation**

The provision of data is optional yet necessary in order to properly fulfil any contractual and pre-contractual obligations. Failure to provide data shall mean that the Data Controller will not be able to duly comply with its own contractual obligation.

# **Data disclosure**

Personal data collected for the above mentioned purposes shall not be disseminated. However, data shall be disclosed by the Data Controller as set out below:

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- Public or private entities, that may access data by virtue of legal requirements, rules
  or statutory regulations, within the limits set forth by such laws;
- to our consultants, within the limits necessary to perform their task. Such subjects shall be formally appointed by a letter that will bind them to respect the confidentiality and security of data.

Data may be disclosed to Authorised persons that are the Data Controller's employees.

### **Data Subject's rights**

The people to whom personal data relate are entitled to obtain confirmation of the existence of such data, and to know their content and source, to verify their accuracy or to ask for data to be supplemented, updated or rectified at any time (articles 15 and 16 of the Regulation).

Furthermore, data subjects are entitled to obtain data erasure, restriction of processing, data portability as well as to lodge a complaint with the competent supervisory authority, and to object to their processing, for legitimate reasons (articles 17 and ff of the Regulation).

These rights can be exercised by written notice to be sent to: privacy@procos.it

#### **Data Controller**

The Controller of the processing activities is Procos S.p.A., headquartered at Via G. Matteotti 249 – 28062 Cameri (NO) Italy.

A list of External Processors can be found at the operational headquarter of the Controller end on the website www.procos.it/en/compliance/privacy.